

# Volunteer Policy

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## OUR DEAREST VOLUNTEER,

*Welcome to the foodrescue india foundation!*

### **Record management**

Food rescue India maintains a record of each volunteer's service, designation position, rescue performs, volunteer performance, awareness/training conducted and attended, awards and reorganization received, background check.

### **Dress code**

Are responsible for creating a position image of food rescue India in the community, volunteers should dress properly which performing food rescues, the volunteer will wear food rescue India t-shirt while rescuing food or performing any other organization duty.

### **Youth Volunteers**

Under age 18 must submit a written consent of parent or guardian before volunteering.

### **Reorganization**

The office will sponsor reorganization events for a volunteer to showcase and highlight the contribution of volunteers towards food rescue India, and this will occur throughout the year.

### **Safety**

Food Rescue India aims to provide a safe and healthy environment for all the volunteers. If a volunteer is injured or any uncertain thing happens in the course of volunteering it is important that volunteers should inform the manager immediately. For more information contact the volunteer manager with a question.

## **Conduct**

- Must follow these rules of conduct failing to which will lead to dismissal:  
Altering food rescue India reports or records.
- Volunteering under the influence of alcohol or illegal drugs and/or illegal or unauthorized possession, distribution, sale, transfer or use of alcohol or illegal in the volunteer environment
- Improper use of food rescue India property or of any other individual or organization.
- Disrespectful behavior or lack of cooperation.
- Violation of state, federal, organization or local safety and health rule.
- Inappropriate use of phones, emails, computer systems, machine or any other food rescue India equipment.
- Unauthorized disclosure of food rescues India proprietary or confidential information.

## **Reimbursement of expenses**

Maybe eligible for reimbursement of pre-approved, actual out-of-pocket expenses while volunteering for the food rescue India, upon approval of the manager/supervisor, volunteers need to submit a receipt for all actual out-of-pocket expenses toward food rescue India for reimbursement purpose.

## **Security**

Food Rescue India is not responsible for lost or stolen personal property; food rescue India will not reimburse a volunteer for any personal property.

## **Driving license**

Must have a valid license if they need to drive via vehicle for rescuing the food.

## **Conflict of interest**

Food Rescue India is judge, largely by the individual and collective effort and performance of the volunteers. Volunteers should understand the importance of their duty. Volunteers should act in a manner that merits public trust and confidence.

## **Acceptance payments or gifts**

Volunteers shall **not** accept payment or any kind of gifts including cash, discounts, cheques, concession, services or other similar items or except food while volunteering for food rescue India.

## **Quality check before rescuing food**

Volunteers must check the quality of food if it's fresh or not, before rescuing food from any of the places.

## **Other**

### **As a volunteer for this program, your main roles would include:**

- Contribute to fighting food waste and hunger in a structured system that feeds the underprivileged every day.
- Collecting,organizing and distributing the food excess from restaurants, Banquets,and lawns to fight food waste in your respected city.
- To ensure the quality of food is checked and food is fit for consumption.
- To ensure that proper hygiene is maintained while collecting and distributing food.
- Cleaning,used containers, assisting with sorting and storage of any food left for the next day, distributing it to the families and clean up at the end of the day.
- Use disposable when distributing foods.
- Dispose of all waste in appropriate receptacles, reviewed during orientation.

**REGARDS,**

***Abhay R Kalmegh***

***Founder***

***FoodRescue IND Foundation***